

## Donation Request Guidelines

The Museum receives a high volume of requests for donated general admission passes. As a non-profit organization we are limited in the number of requests we can fulfill. We make every effort to work with organizations that are most closely aligned with our mission.

### What types of organizations qualify?

- Organizations must be a non-profit 501(c)(3)
- Organizations that directly benefit children
- SCFD organizations
- Others to be evaluated on an individual basis

### Who does not qualify?

- Organizations that discriminate based on race, religion (creed), color, ethnicity, national origin (ancestry), religion, sex, sexual orientation, gender expression, age, disability, veteran status, military obligations, and marital status.
- Labor or political organizations, and fraternal or membership organizations.
- Individuals (please note the following options for free or discounted Museum admission):
  - Joy Park Free Nights: Play in Joy Park for free the third Friday of the month, May – September, from 4 pm until sunset.
  - Military: \$2 off per person
  - SNAP Access: \$3 admission per person for anyone receiving SNAP benefits. Guests show their EBT card at check-in. Valid for up to 10 eligible people per party. Event Day pricing may vary. SNAP cardholders also receive a 10% discount in the Café.

### How do I request a donation?

- Please fill out the [Donation Request Form](#) and submit to [DonationRequests@cmdenver.org](mailto:DonationRequests@cmdenver.org) 60 days prior to your event.
- Requests submitted within 60 days of an event will not be considered.
- **NO FOLLOW-UP PHONE CALLS OR EMAILS, PLEASE.**

### When can I expect to hear from you?

- We mail out approved donations during the last week of the month.

### What is a typical donation?

- We donate four (4) admission passes valued at \$72 to qualified organizations.
- We are not able to honor requests for donated memberships.