

Chaperone Guide

Welcome to the Children's Museum of Denver!

Thank you for coming.

Chaperones, your job is to keep children safe, encourage them to learn and to have fun. Here are guidelines and Museum rules to help you along on your field trip.

Guidelines to make your visit successful

- Stay with the students assigned to you; know their names and make sure they know who YOU are.
- Help your students learn and explore. *(Download the tip sheet on interacting in each exhibit.)*
- Please supervise and interact with your students throughout the entire trip.
- Keep your group together and do not allow them to move on their own within the Museum.
- Encourage your students to respect the Museum and other visitors and to pick up after themselves.
- Work with other chaperones to visit different areas of the Museum. *Ex: Only one group of five (5) students in ARTS at one time.*
- Remember: school groups are not allowed in the Center for the Young Child (1st floor) or in public programs at the Museum.
- Remind students to keep their shoes on throughout the Museum.

First Aid - Basic First Aid supplies (and Lost & Found items) are at the Museum front desk. Contact a Museum staff member for assistance — look for the turquoise t-shirts and name badges.

Safety - In the event a child is separated from your group, please notify a Museum employee. Instruct your children to do this as well. Students found without an adult will be escorted to the front desk and the school and/or lead teacher will be paged.

Gift Shop - Children must be supervised by their chaperones in order to enter the Gift Shop.

Lunches - The Museum does not have indoor spaces for groups to eat lunch or snack, even in the case of bad weather. School groups are not allowed to eat in the café or classroom. Park benches and grassy areas may be available for school group use.

Tip: If you are scheduled to attend a Museum program during your visit, check with your group's lead teacher to find out what time and where to bring your group.

Students in My Group:

- ① _____
- ② _____
- ③ _____
- ④ _____
- ⑤ _____

We will meet to get on the BUS at

this time: _____ a.m./p.m.

At this location: _____